The mission of TMPA is to promote professionalism in law enforcement through education and representation.

A. PURPOSE OF JOB (State the main reason for the existence of the job.)

The Legislative Liaison will assist in the execution of comprehensive advocacy strategies. This position will represent TMPA and its members in matters of state and local legislation, regulations and rules that have an impact on the lives and careers of Texas Law Enforcement officers, and drive favorable resolutions to those matters. The ability to anticipate state and local legislation and public policy trends and emerging issues in order to get ahead of potentially negative government action or to proactively shape the environment to make it more favorable to TMPA's interests is critical. The position will develop relationships with stakeholders and drive their engagement on key public policy issues. Rigorous compliance with all state lobbying rules and regulations is required.

B. JOB DUTIES (List the job responsibilities in descending order of importance and estimate the percent of time spent for each.)

- Coordinates all efforts with the legislative team that includes the Executive Director, Deputy Executive Director of Governmental Affairs, Deputy Executive Director of Operations and Legislative Policy Analysts as well as contract lobbyists
- Research relevant political races and make endorsement recommendations
- Coordinate local political efforts, including Management surveys, referenda, initiatives, etc.
- Responsible for research and tracking all relevant bills in the Texas Legislature
- Responsible for maintaining relationships with Chairs and members of the Legislative Committee
- Responsible for maintaining relationships with local police associations and the local government representatives
- Coordinate efforts with other members of the TLEC

C. PREFERRED QUALIFICATIONS (Indicate the education, experience, licensure, and training required to fulfill the essential duties of the job.)

- Bachelor’s Degree in Criminal Justice, Political Science, or other related field
- Ten years in law enforcement as a Peace Officer
- Must have demonstrated an unwavering commitment to the mission of TMPA

D. KNOWLEDGE/SKILLS (Indicate the level of proficiency and complexity of knowledge/skills required to perform the job, e.g., technical skills, communication skills, professional knowledge, etc.)

- Requires advanced knowledge of legislative rules and procedures, legislative processes, politics, and the complex corporate and policy issues affecting TMPA
- Must have the ability to master complex policy and legislative issues, think creatively, and develop innovative strategies and solutions
• A demonstrated ability to create and implement comprehensive government affairs strategies that include lobbying, association engagement, third-party advocacy, media, and other government affairs tools
• Demonstrated ability to successfully engage external groups and individuals
• Strong organizational skills
• Excellent communication skills, including written and oral
• Team player who can effectively work across internal and external organizations
• Basic working knowledge of TEC rules and regulations
• Basic understanding of the TMPA field services function

E. PHYSICAL REQUIREMENTS (Indicate the physical attributes needed to perform the job, e.g. lift x amount of pounds, stand, kneel, sit -percentage of time, etc.)

• Ability to stand or sit for extended periods
• Ability to walk several miles of the halls of the Capitol during session
• Ability to occasionally lift and carry items weighing up to 40 lbs

F. SUPERVISORY RESPONSIBILITIES (State the title and number of employees supervised.)

• None

F. JOB CONTACTS (List the contacts in other departments or outside the company that are required as a regular part of the job and for what purpose.)

• State and federal legislators in maintaining a strong legislative presence for TMPA
• High-level managers from city, state, and federal agencies in providing services for TMPA members and in conjunction with TMPA contracts and grants with these agencies
• Internal teams at TMPA
• Members of the media and general public
• Various public sector pension systems (TMRS, TCDRS, ERS, TRS, etc.)
• Various other advocacy organizations (TDCAA, TPCA, TML, TAC, etc.)

TMPA is an equal opportunity employer.

Please submit your resume, cover letter, and TMPA application to Kristi.Espino@tmpa.org